





Hireage Information (SOP's)

SHIP OPERATING INSTRUCTIONS

Welcome to the Ship. Below are a few simple Instructions to assist you in ensuring that your time at the Ship is enjoyable and safe.

Security

On departure it is important to ensure that the Ship is Secure, and all Lights and Other Appliances are Switched OFF at the Wall, and the Doors and Windows are Secured.

Smoke Alarm

The Ship is fitted with a Smoke Alarm (unmonitored). In the event of its activation for a Fire Leave the Ship Immediately and Muster alongside the Watson Clock to the East. If it is activated accidentally, the Key to Silence the Alarm is Inside the Switchboard Cover (Lift it Up) and is on the Pink Tag. Insert the appropriate Key into the Upper Right Keyhole of the Alarm Panel (Adjacent to Switchboard) and Turn Clockwise. Remove the Key and return, then Contact Chris Leech on 0212544067.

Chairs and Tables

The Chairs are located in the locker at the top of the landing, and the key is the same as that for the front door. The tables are stacked adjacent to the toilets

Stove & Cook Top

The Main Switch is by the Window. The Cook top is Touch Sensitive Activated and Dry Hands are a Must. The Instruction Booklet (If required) is in the Third Drawer Down.

Facilities for the Disabled

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The Ship is equipped with Full Facilities for the Disabled, including Toilet and Shower.

Brooms and Mops

There are Two Wide Brooms for the Floor by the Galley, and a Wet Mop and Bucket are in the Disabled Toilet. The Ship is to be left in a Clean & Tidy condition before it is vacated.

Boat Shed & Wardroom

The Boat Shed (Lower Level) & Wardroom are out of Bounds,

Hours & Noise

All Functions at The Ship are to conclude promptly at 2400hrs, and the Ship is to be vacated no later than 0030hrs. All noise in relation to any function is to cease at 2345hrs.

Rubbish

All Rubbish and Recyclables are to be removed on the completion of the function.

Yoga Equipment

All Yoga equipment is not to be interfered with. If it needs to be moved for convenience, it is to be returned to its original position at the conclusion of the activity.

**CALLIOPE SEA SCOUT GROUP
THE SHIP
KING EDWARD PARADE
DEVONPORT
<http://www.calliope.org.nz>**